

Entity Name:	Effective Date:
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<u>ARENA / CONVENTION / CIVIC CENTER</u>	
1. Seating Capacity:	
2. Square Footage:	
3. Number of days in use annually:	
4. Description of events held at the facility:	
5. Are sub-contractors required to carry limits of insurance equal to your limits of liability?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Are certificates of insurance obtained?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. Are hold-harmless agreements required from sub-contractors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Are you named as additional insured on the sub-contractors policy?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Are regular inspections conducted and documented?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Does the entity have an emergency evacuation plan?	<input type="checkbox"/> Yes <input type="checkbox"/> No
11. Liquor Sales: \$	Food Sales: \$
12. Are all pyrotechnic displays approved by the Fire Marshall?	<input type="checkbox"/> Yes <input type="checkbox"/> No
13. Do you have a standard contract alleviating you from liability for injury to spectators and/or participants?	<input type="checkbox"/> Yes <input type="checkbox"/> No
14. Are adequate safety procedures in place?	<input type="checkbox"/> Yes <input type="checkbox"/> No
15. Any claims arising from this facility in the past 3 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No